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EMAR 145 Authorisation Process

NOTE

The responsibilities described in this MAIB-NOR is not exhaustive to any role described in this MAIB-NOR. Maintenance Organisations (AMO) are requested to comply with EMAR 145 and applicable AMC when describing any role in the AMO in the respective expositions.

Authorisation of Certifying Staff and Support Staff

EMAR 145.A.30 (e) requires that the Maintenance Organisation (AMO) establishes and controls the competence of personnel involved in maintenance. Further, EMAR 145.A.35 (a) (iii) defines “certification authorisation” as the authorisation the AMO issues to Certifying Staff.

EMAR 145 AMC & GM, Appendix V, subchapter 1.4.2 states that the Quality Manager (QM) “is responsible for issue (...) of Certification Authorisation (...)”. Further, subchapter 1.4.3 states that the Maintenance Manager (MM) “is responsible for ensuring the competence of all personnel engaged in maintenance.

MAA-NOR expects any AMO to conduct competence control of all personnel involved in tasks covered by EMAR 145, and to issue individual authorisations describing privileges and limitations to these personnel accordingly, in accordance with procedures described in the Maintenance Organisation Exposition (MOE).

MAA-NOR underlines that authorisation is an AMO responsibility, where the different responsibilities are to be exercised by different roles in the AMO, as indicated in this MAIB-NOR.

This MAIB-NOR will clarify MAA-NOR's posture regarding QM and MM responsibilities regarding authorisation of personnel in the AMO. This information is publicised in order to assist any AMO in maintaining competence control of own personnel and in maintaining QM independence from AMO production.

Maintenance Manager Responsibility

MAA-NOR expects that the MM in any AMO is considered as the competence authority of all personnel engaged in maintenance of aircraft.

The MM is expected to conduct a complete and final assessment of each individual's competence. When MM is satisfied that the individual possesses the required level of education, experience, training, knowledge, attitude, performance and skills, he/she may request the QM to issue an authorisation for the present individual.

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Quality Manager Responsibility

MAA-NOR underlines that the QM, as the issuer of authorisations, also is expected to possess the right to suspend, cancel and withdraw an authorisation from any individual, if the situation calls for such a preventive and/or corrective measure. MAA-NOR expects that the AMO describes procedures for consideration of such measures in the MOE.

The QM is expected to, upon request for authorisation from MM, conduct a complete verification of the authorisation process that the individual has gone through, and verify that all requirements in the MOE, EMAR 145 (and EMAR 66 where applicable) have been met, prior to issuing the authorisation to the individual.

Expectations to the MOE

MAA-NOR expects any AMO to describe their authorisation processes in their respective MOE in a form and manner that reflects the information given in this MAIB-NOR. AMOs are advised to choose terms and a language in the MOE that emphasises the connection between AMO roles and responsibilities in the authorisation process and counteracts misunderstandings.

END OF MAIB-NOR